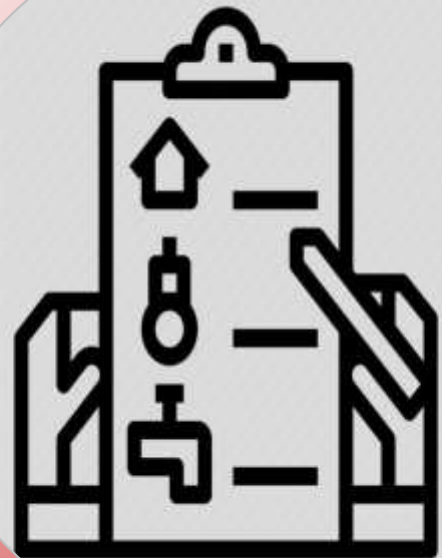


Regulatory District Hospital Inspection Tool v1.4



Dietetics Services

Facility:
Date:

- **Tool Name:** Regulatory District Hospital Inspection Tool v1.4
- **HEs Type:** Hospitals
- **Sector:** Public
- **Specialization:** District
- **Created By:** Health Standards Development and Training

27 Dietetics Services

Domain 27.2 CLINICAL GOVERNANCE AND CLINICAL CARE

Sub Domain 27.2.1 6 User health records and management.

Standard 27.2.1.1 6(1) The health establishment must ensure that health records of health care users are protected, managed, and kept confidential in line with section 14, 15 and 17 of the Act.

Criterion 27.2.1.1.1 6(2)(b) The health establishment must ensure confidentiality of health records.

27.2.1.1.1.1 Confidentiality of health records is maintained.

Assessment type: Observation - **Risk rating:** Essential measure

In line with section 14 of the National Health Act, observe how user health records are managed in the unit and determine whether unauthorised individuals would be able to access the information in the health records. This includes but not limited to the health records of users seen in the unit, health records being used for clinical audits or other administrative purposes or health records outside the records storage area or room of the unit for any other reason. Such records should be kept in a manner that safeguards against unauthorised access to the content of the health record. Electronic records must be safeguarded with passwords or any other security measures.

Not applicable: Never

Score	Comment

Standard 27.2.1.2 6(3) The health establishment must create and maintain a system of health records of users in accordance with the requirements of section 13 of the Act.

Criterion 27.2.1.2.1 6(4)(b) The health establishment must record information relating to the examination and health care interventions of users.

27.2.1.2.1.1 Users requiring services offered by the dietetics unit have been assessed and treated.

Assessment type: Patient record audit - **Risk rating:** Vital measure

Select three health records of users seen at the time of inspection or health records from the previous month and verify whether the records include the aspects listed below. Score 1 if the aspect is included and 0 if not included.

Score	Comment

Unit 1 User healthcare record 1

Aspects	Score	Comment
1. Anthropometric measurement		
2. Biochemical		

3. Dietary history (Social history / assessment of food security)		
4. Nutritional status		
5. Nutrition Education		
6. Date of each entry		
7. Time of each entry		
8. Each entry is signed.		
9. Full names to accompany signature for each entry.		

Unit 2 User healthcare record 2

Aspects	Score	Comment
1. Anthropometric measurement		
2. Biochemical		
3. Dietary history (Social history / assessment of food security)		
4. Nutritional status		
5. Nutrition Education		
6. Date of each entry		
7. Time of each entry		
8. Each entry is signed.		
9. Full names to accompany signature for each entry.		

Unit 3 User healthcare record 3

Aspects	Score	Comment
1. Anthropometric measurement		
2. Biochemical		
3. Dietary history (Social history / assessment of food security)		
4. Nutritional status		
5. Nutrition Education		
6. Date of each entry		
7. Time of each entry		
8. Each entry is signed.		

9. Full names to accompany signature for each entry.		
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Sub Domain 27.2.2 8 Infection prevention and control programmes.

Standard 27.2.2.1 8(1) The health establishment must maintain an environment, which minimises the risk of disease outbreaks, the transmission of infection to users, health care personnel and visitors.

Criterion 27.2.2.1.1 8(2)(a) The health establishment must ensure that there are hand washing facilities in every service area.

27.2.2.1.1.1 Hand washing facilities are available.

Assessment type: Observation - **Risk rating:** Vital measure

Assess the hand washing facilities for the items listed below. Score 1 if the item is available and 0 if not available.

Score	Comment	
Aspects	Score	Comment
1. Functional hand wash basin. Explanatory note: The basin should not be blocked, broken, or have cracks.		
2. Taps are functional and not broken. Explanatory Note: Taps must be elbow or non-touch operated in user care areas.		
3. Plain liquid soap		
4. Wall mounted soap dispenser		
5. Paper towel dispenser with disposable hand paper towels.		
6. General waste container. Explanatory note: Containers used for the temporary storage of general waste should be leak proof, intact, corrosive resistant and have a tight-fitting lid. The container must be lined with the appropriate colour coded liner. (Practical Manual: Implementation of the National Infection Prevention and Control Strategic Framework page 82 and page 84).		

Domain 27.3 CLINICAL SUPPORT SERVICES

Sub Domain 27.3.1 13 Medical equipment.

Standard 27.3.1.1 13(1) Health establishments must ensure that the medical equipment is available and functional in compliance with the law.

Criterion 27.3.1.1.1 13(2)(b) The health establishment must ensure that equipment is in accordance with the essential equipment list in all clinical service areas.

27.3.1.1.1.1 Functional essential equipment is available in the unit.

Assessment type: Observation - **Risk rating:** Essential measure

Request the list of medical equipment for the unit. Randomly sample five different items and check whether the sampled equipment is available and functional. Document the name of the non-compliant equipment that was sampled. Score 1 if the sampled item is available and functional or 0 if not available or not functional or if the list is not available. The equipment can be available in the triage station or consulting rooms.

Score	Comment

Aspects	Score	Comment
1. Equipment 1		
2. Equipment 2		
3. Equipment 3		
4. Equipment 4		
5. Equipment 5		

Official Sign-Off

The National Health Act, 2003 (Act No. 61 of 2003) provides for quality requirements and standards in respect of health services provided by health establishments to the public. The main objective is to promote and protect the health and safety of the users of health services and contribute to improved outcomes and improved population health.

To achieve this mandate standardised inspection tools aligned to Norms and Standards Regulations applicable to different categories of health establishments promulgated by the Minister of Health in 2018 have been developed for District Hospitals.

Acknowledgments

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- The internal OHSC teams (Compliance Inspectorate, for their contribution during the update of the District Hospital inspection tools).
- National Department of Health for their input and comments on the inspection tools.

It is hereby certified that the Regulatory District Hospital Inspection tools version 1.4 was updated by the Office of Health Standards Compliance.



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