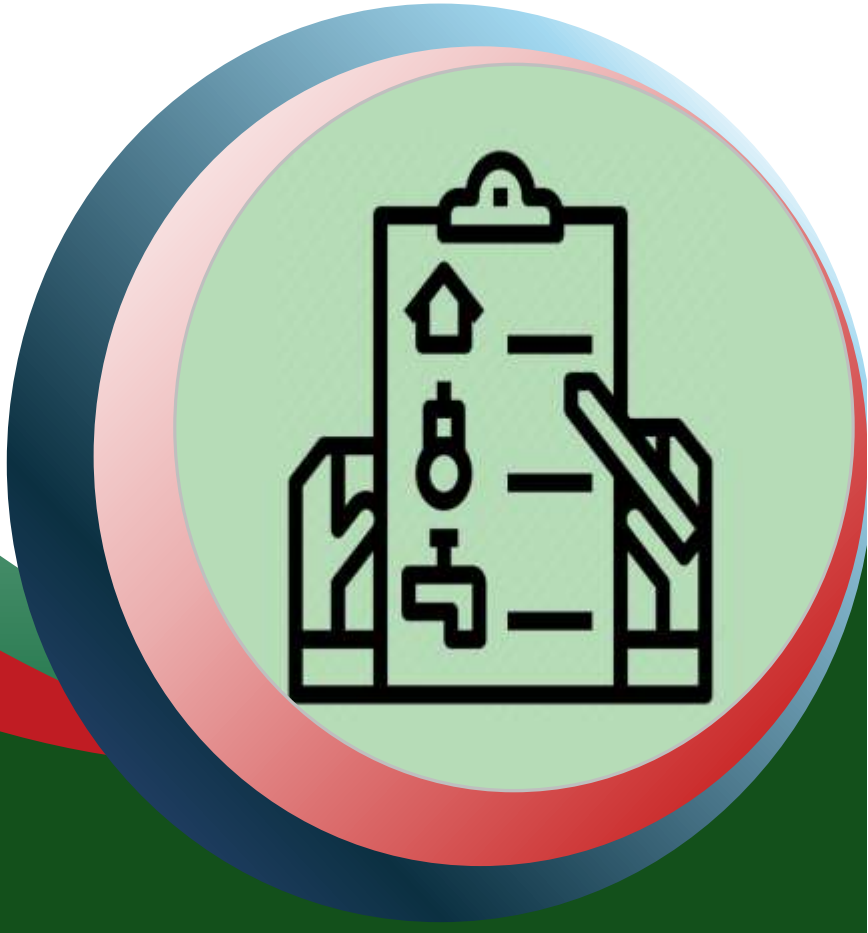
OHSC

Office of Health Standards Compliance

Ensuring quality and safety in health care

Regulatory Central Hospital Inspection Tool v1.0



Milk Kitchen and Feed Preparation Area

Facility: Date:

- **Tool Name:** Regulatory Central Hospital Inspection Tool v1.0
  HEs Type: Hospitals
- **Sector:** Public
- **Specialization:** Central
- **Created By:** Health Standards Development and Training

47 Milk Kitchen/Feed Preparation Area

Domain 47.2 CLINICAL GOVERNANCE AND CLINICAL CARE
Sub Domain 47.2.1 7 Clinical management.
Standard 47.2.1.1 7(2) (b) A health establishment must establish and maintain systems, structures and programmes to manage clinical risk.
Criterion 47.2.1.1.1 7 Infection prevention and control measures must be implemented in the feed preparation area.

47.2.1.1.1.1 A feed preparation area is available.

Assessment type: Observation - **Risk rating:** Vital measure
Verify whether there is a dedicated area available for preparing and storing feeds for new-born babies and infants who are not feeding directly from their mother's breast.
Not applicable: Never

Score	Comment

47.2.1.1.1.2 Access to feed preparation area is restricted.

Assessment type: Observation - **Risk rating:** Essential measure
The feed preparation area must restrict access to encourage infection prevention and control practices.
Verify whether there is a sign on the door that limits entry.
Not applicable: Never

Score	Comment

47.2.1.1.1.3 Disinfectant solutions for use in feed preparation unit are available.

Assessment type: Observation - **Risk rating:** Essential measure
Verify whether disinfectant solutions are available and not expired (where applicable).
Not applicable: Never

Score	Comment

47.2.1.1.1.4 Material and equipment to clean/disinfect utensils in the feed preparation area are available.

Assessment type: Observation - **Risk rating:** Essential measure
Verify whether material and equipment to clean and disinfect utensils in the feed preparation area are available and functional.
Not applicable: Never

Score	Comment

47.2.1.1.1.5 Information on frequency for replacement of disinfectant solutions is displayed.

Assessment type: Observation - **Risk rating:** Essential measure
Verify whether the frequency for replacement of disinfectant solutions is displayed in the feed preparation area.
Not applicable: Never

Score	Comment

47.2.1.1.1.6 The baby formula is kept in a lockable storage cupboard or room.

Assessment type: Observation - **Risk rating:** Essential measure
Verify whether the storage cupboard or room where baby formula is lockable and kept locked.
Not applicable: Never

Score	Comment

Sub Domain 47.2.2 8 Infection prevention and control programmes.
Standard 47.2.2.1 8(1) The health establishment must maintain an environment, which minimises the risk of disease outbreaks, the transmission of infection to users, health care personnel and visitors.

Criterion 47.2.2.1.1 8(2)(a) The health establishment must ensure that there are hand washing facilities in every service area.

47.2.2.1.1.1 Hand washing facilities are available in the feed preparation area.

Assessment type: Observation - **Risk rating:** Vital measure
Use the checklist below to check whether the items listed below are available. Score 1 if the aspect is available and 0 if it is not available.

Score	Comment

Aspects	Score	Comment
1. Functional hand wash basin. Explanatory note: The basin should not be blocked, broken, or have cracks		
2. Taps are functional and not broken.		
3. Plain liquid soap		
4. Wall mounted soap dispenser		
5. Paper towel dispenser with disposable hand paper towels		

47.2.2.1.1.2 Alcohol based hand rub is available.

Assessment type: Observation - **Risk rating:** Vital measure
Select three areas and observe whether alcohol-based hand rub is available. Score 1 if available and 0 if not available. Smaller unit might not have three areas for assessment.

Score	Comment

Aspects	Score	Comment
1. Area 1		
2. Area 2		
3. Area 3		

47.2.2.1.1.3 Posters on hand hygiene are displayed.

Assessment type: Observation - **Risk rating:** Essential measure
Select three areas and observe whether posters on hand hygiene are displayed. This could be a single hand hygiene poster or individual posters for hand washing or correct use of alcohol-based hand rub. Score 1 if available and 0 if not available. Smaller unit might not have three areas for assessment.

Score	Comment

Aspects	Score	Comment
1. Area 1		
2. Area 2		
3. Area 3		

Criterion 47.2.2.1.2 8(2)(d) The health establishment must ensure that health care personnel are protected from acquiring infections through the use of personal protective equipment and prophylactic immunisations.

47.2.2.1.2.1 Personal protective equipment is worn.

Assessment type: Observation - **Risk rating:** Vital measure
Verify whether the protective clothing and equipment listed below is worn. Score 1 if the item is available and worn and score 0 if not available or not worn. Score not applicable where, at the time of the inspection, milk kitchen personnel are not in a situation requiring them to wear protective clothing.

Score	Comment

Unit 1 Health care personnel 1

Aspects	Score	Comment
1. Gowns or Plastic aprons		
2. Face masks		
3. Hair protection		
4. Gloves		
5. Disposable surgical boots		

Unit 2 Health care personnel 2

Aspects	Score	Comment
1. Gowns or Plastic aprons		
2. Face masks		
3. Hair protection		
4. Gloves		
5. Disposable surgical boots		

Sub Domain 47.2.3 9 Waste management.

Standard 47.2.3.1 9(1) The health establishment must ensure that waste is handled, stored, and disposed of safely in accordance with the law.

Criterion 47.2.3.1.1 9(2)(a) The health establishment must have appropriate waste containers at the point of waste generation.

47.2.3.1.1.1 Appropriate containers for disposal of waste are available.

Assessment type: Observation - **Risk rating:** Vital measure

Verify whether the general waste containers are available in the unit. This could be a wall mounted or a disposable or reusable vessel placed at the point of waste generation for the purpose of receiving waste. It may include but not limited to a bin, bucket, box, etc. The container must be lined with the appropriate colour coded liner(black, beige, white or transparent).

Not applicable: Never

Score	Comment

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Official Sign-Off

The National Health Act, 2003 (Act No. 61 of 2003) provides for quality requirements and standards in respect of health services provided by health establishments to the public. The main objective is to promote and protect the health and safety of the users of health services and contribute to improved outcomes and improved population health. To achieve this mandate standardised inspection tools aligned to Norms and Standards Regulations applicable to different categories of health establishments promulgated by the Minister of Health in 2018 have been developed for Central Hospitals.

Acknowledgments

The Office of Health Standards Compliance wishes to extend heartfelt acknowledgment and gratitude to the following: who have contributed to the development of the Regulatory Central Hospital Inspection Tools version 1.0.

- Health Standards Development and Training unit team (Ms. Izelle Loots, Mr. Jabu Nkambule, Ms. Busisiwe Mashinini, Ms. Derelene Hans, Ms Charlote Ndlovu and Ms. Andiswa Mafilika) for the development of the Central Hospital inspection tools.
- The internal OHSC teams (Compliance Inspectorate, for their contribution during the development and piloting of the Central Hospital inspection tools).
- National Department of Health for their input and comments on the inspection tools during the consultation phase.
- The Provincial Departments of Health for their input and comments during the consultation phase.

It is hereby certified that the Regulatory Central Hospital Inspection Tools version 1.0 was developed by the Office of Health Standards Compliance.

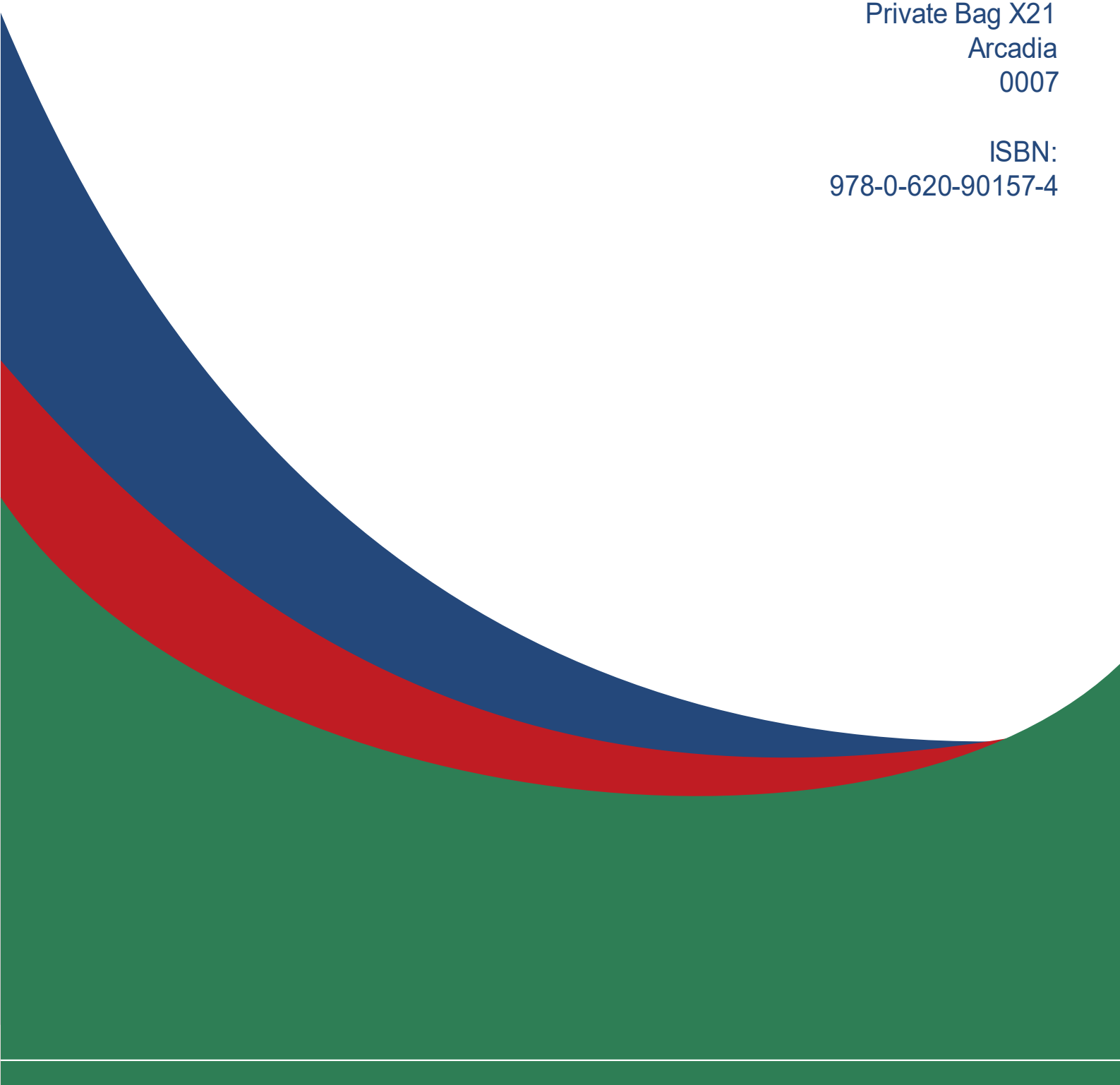
SIGNATURE:
MS. WINNIE MOLEKO
EXECUTIVE MANAGER: HEALTH STANDARDS, DEVELOPMENT ANALYSIS AND SUPPORT
DATE: 10/05/2024

SIGNATURE:
DR MATHABO MATHEBULA
CHIEF OPERATIONS OFFICER: OHSC
DATE: 10/05/2024

SIGNATURE:
DR SIPHIWE MNDAWENI
CHIEF EXECUTIVE OFFICER: OHSC
DATE: 10/05/2024

Telephone: 012 942 7700
Email: admin@ohsc.org.za
Website: www.ohsc.org.za

Physical address:
The Office of Health Standards Compliance,
79 Steve Biko Road,
Prinshof,
Pretoria
0084

Postal Address:
Private Bag X21
Arcadia
0007

ISBN:
978-0-620-90157-4