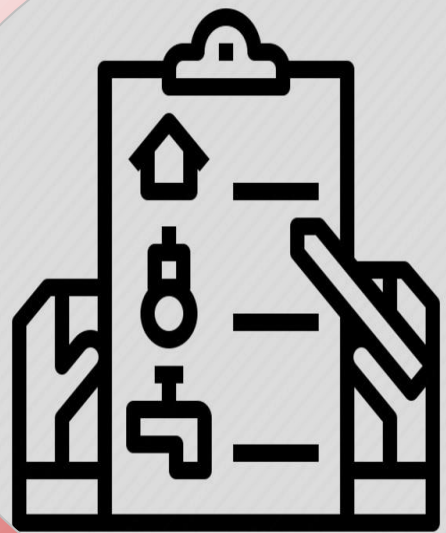




Office of Health Standards Compliance  
Ensuring quality and safety in health care

# Regulatory Regional Hospital Inspection Tool v1.4



## Transport Services



Facility:
Date:

- **Tool Name:** Regulatory Regional Hospital Inspection Tool v1.4 - Final
- **HEs Type:** Hospitals
- **Sector:** Public
- **Specialization:** Regional
- **Created By:** Health Standards Development and Training

## 38 Transport Services

### Domain 38.5 FACILITIES AND INFRASTRUCTURE

#### Sub Domain 38.5.1 16 Transport management

**Standard 38.5.1.1 16(1)** The health establishment must ensure that vehicles used to transport users and health care personnel are safe and well maintained.

**Criterion 38.5.1.1.1 16(2)(a)** The health establishment must ensure that vehicles, owned or used, are licensed and maintained.

**38.5.1.1.1.1** The health establishment has a maintenance schedule for all vehicles.

**Assessment type:** Document - **Risk rating:** Essential measure

The maintenance schedule must include all vehicles in the fleet and must be updated annually.

Not applicable: Never

Score	Comment

**38.5.1.1.1.2** Records are available for vehicle maintenance undertaken.

**Assessment type:** Document - **Risk rating:** Essential measure

Records of maintenance carried out for all vehicles in the previous twelve months must be available.

This includes, but is not limited to, invoices from service providers.

Not applicable: Never

Score	Comment

**38.5.1.1.1.3** All official vehicles used to render services or transport users are licensed annually.

**Assessment type:** Document - **Risk rating:** Essential measure

As required in Chapter 3 of the National Road Traffic Act No 93 of 1996, section 4, valid copies of license certificates for all vehicles must be available.

Not applicable: Never

Score	Comment

**Criterion 38.5.1.1.2 16(2)(b)** The health establishment must ensure that drivers have a valid driver's license and or public transport driving permit.

**38.5.1.1.2.1** A copy of a valid driver's licence for each driver is available.

**Assessment type:** Document - **Risk rating:** Essential measure

Each driver must be in possession of an appropriate licence in compliance with National Road Traffic Act regulations. Copies of valid driver's licence must be available in the transport office. Score 1 if valid driver's licence is available and score 0 if not.

Aspects	Score	Comment
1. Driver 1		
2. Driver 2		
3. Driver 3		

**38.5.1.1.2.2** A copy of a professional driver's permit is available for each driver.

**Assessment type:** Document - **Risk rating:** Essential measure

As required in Chapter 4 of the National Road Traffic Act No 93 of 1996, section 32, copies of valid professional driver's permits, where applicable, must be available. Copies of valid professional driver's permits must be available in the transport office. Score 1 if valid professional drivers permit is available and score 0 if not. Not applicable: Where drivers are not expected to have a professional driver's permit.

Score	Comment	
Aspects	Score	Comment
1. Driver 1		
2. Driver 2		
3. Driver 3		

**Official Sign-Off**

The National Health Act, 2003 (Act No. 61 of 2003) provides for quality requirements and standards in respect of health services provided by health establishments to the public. The main objective is to promote and protect the health and safety of the users of health services and contribute to improved outcomes and improved population health.

To achieve this mandate standardised inspection tools aligned to Norms and Standards Regulations applicable to different categories of health establishments promulgated by the Minister of Health in 2018 have been developed for Regional Hospitals.

**Acknowledgments**

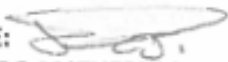
Many people have contributed to the update of the Regulatory Regional Hospital Inspection Tools version 1.4. The Office of Health Standards Compliance wishes to extend the most heartfelt acknowledgment and gratitude to the following:

- Health Standards Development and Training unit team (Ms. Izelle Loots, Mr. Jabu Nkambule, Ms. Busisiwe Mashinini, Ms. Derelene Hans, and Ms. Andiswa Maflika) for the update of the Regional Hospital inspection tools.
- The internal OHSC teams (Compliance Inspectorate, for their contribution during the update of the Regional Hospital inspection tools).
- National Department of Health for their input and comments on the inspection tools.

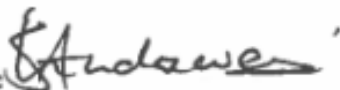
**It is hereby certified that the Regulatory Regional Hospital Inspection tools version 1.4 was updated by the Office of Health Standards Compliance.**



**SIGNATURE:**  
**MS. WINNIE MOLEKO**  
**EXECUTIVE MANAGER: HEALTH STANDARDS, DEVELOPMENT ANALYSIS AND SUPPORT**  
**DATE: 15/04/2024**



**SIGNATURE:**  
**DR MATHABO MATHEBULA**  
**CHIEF OPERATIONS OFFICER: OHSC**  
**DATE: 17/04/2024**



**SIGNATURE:**  
**DR SIPHIWE MNDAWENI**  
**CHIEF EXECUTIVE OFFICER: OHSC**  
**DATE: 17/04/2024**

Telephone: 012 942 7700  
Email: [admin@ohsc.org.za](mailto:admin@ohsc.org.za)  
Website: [www.ohsc.org.za](http://www.ohsc.org.za)

Physical address:  
The Office of Health Standards  
Compliance,  
79 Steve Biko Road,  
Prinshof,  
Pretoria  
0084

Postal Address:  
Private Bag X21  
Arcadia  
0007

ISBN:  
978-0-620-90157-4

A decorative graphic on the left side of the page, consisting of three curved, overlapping bands. The top band is light blue, the middle band is red, and the bottom band is green. The bands curve from the top left towards the bottom right, creating a sense of movement and depth.