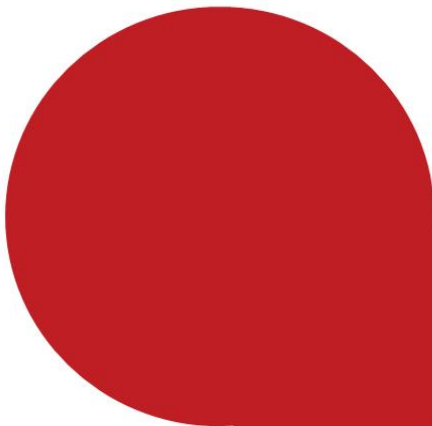




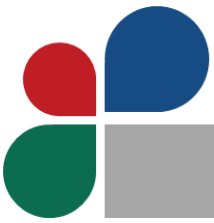
Office of Health Standards Compliance
Ensuring quality and safety in health care



v1.2

Transport Services

**Regulatory Private Acute
Hospital Inspection tool**



Official Sign-Off

The National Health Act, 2003 (Act No. 61 of 2003) provides for quality requirements and standards in respect of health services provided by health establishments to the public. The main objective is to promote and protect the health and safety of the users of health services and contribute to improved outcomes and improved population health.

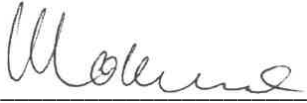
To achieve this mandate, standardised inspection tools aligned to Norms and Standards Regulations applicable to different categories of health establishments promulgated by the Minister of Health in 2018 have been developed for Private Acute Hospitals.

Acknowledgements

There are many people who have contributed to the development of the Regulatory Private Acute Hospital Inspection Tools Version 1.2. The Office of Health Standards Compliance wishes to extend most heartfelt acknowledgement and gratitude to the following:

- The WHO technical team for providing guidance on the very first draft inspection tools database
- OHSC CEO Dr Sipiwe Mndaweni and Executive Manager for Health Standards Design, Systems and Support Ms Winnie Moleko for providing strategic and operational support.
- Former Health Standards Development and Training unit Director Dr Grace Labadarios
- Systems, Data Analysis and Research unit Director Dr Thabiso Makola who is also the Acting Director for Health Standards Development and Training unit
- The Health Standards Development and Training unit (Mr Jabu Nkambule who led the team and worked tirelessly with the leadership of Hospital Association of South Africa (HASA) during various development stages of the tool, Ms Florina Mokoena, Ms Mosehle Matlala, Ms Busisiwe Mashinini) and contract workers Ms Thresia Pather and Ms Busi Ngubane for the development of the Private Acute Hospital Inspection tools.
- The internal OHSC teams Compliance Inspectorate; Systems, Data Analysis and Research for their contribution during the development of the Inspection tools and Information Technology and Communication and Stakeholder Relations for providing support.
- Provincial Department of Health private hospital licensing units' personnel (Ms Pinki Belot - Free State Province, Ms Dimakatso Moeketsi and Ms Zandile Nzuza - Kwa-Zulu Natal -Province, Ms Kim Jacobs - Western Cape Province, Ms Bulelwa Peter - Eastern Cape Province, Ms Pakama Nqadala - Northern Cape Province, Ms Lindiwe Mkhathshwa - Mpumalanga Province, and Ms Patience Ntamane - Gauteng Province) for their valuable input and support.
- The Certification and Enforcement Committee of the OHSC Board for reviewing the tools and for recommending to the Board for approval.
- The Hospital Association of South Africa (HASA) for their commitment and constructive engagements during the consultative process and for affording the OHSC an opportunity to conduct scoping visits in the private hospital health establishments.

It is hereby certified that these Regulatory Private Acute Hospital Inspection tools version 1.2 was developed by the Office of Health Standards Compliance.



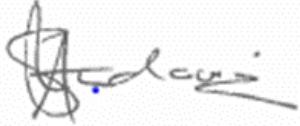
Ms. W Moleko

Executive Manager

Health Standards Development

Analysis and Support

Date: 31/03/2022



Dr. S. Mndaweni

Chief Executive Officer

Date: 31/03/2022

Facility:
Date:

- **Tool Name:** Regulatory Private Acute Hospital inspection tool v1.2 - Final
- **HEs Type:** Hospitals
- **Sector:** Private
- **Specialization:** Private Acute Hospital
- **Created By:** Health Standards Development and Training

38 Transport Services

Domain 38.5 FACILITIES AND INFRASTRUCTURE

Sub Domain 38.5.1 16 Transport management

Standard 38.5.1.1 16(1) The health establishment must ensure that vehicles used to transport users and health care personnel are safe and well maintained.

Criterion 38.5.1.1.1 16(2)(a) The health establishment must ensure that vehicles, owned or used, are licensed and maintained.

38.5.1.1.1.1 Maintenance schedule for vehicles that belong to health establishment are available.

Assessment type: Document - **Risk rating:** Essential measure

The maintenance schedule must include all vehicles in the fleet and must be updated annually. Not applicable: Never

Score	Comment

38.5.1.1.1.2 Records are available for all maintenance undertaken.

Assessment type: Document - **Risk rating:** Essential measure

Records of all maintenance carried out for all vehicles must be available. This includes, but is not limited to, invoices from service providers. Not applicable: Never

Score	Comment

38.5.1.1.1.3 All official vehicles used to render services for the health establishment are licensed annually.

Assessment type: Document - **Risk rating:** Essential measure

As required in Chapter 3 of the National Road Traffic Act No 93 of 1996, section 4, valid copies of license certificates for all vehicles must be available. Not applicable: Never

Score	Comment

Score	Comment

Criterion 38.5.1.1.2 16(2)(b) The health establishment must ensure that drivers have a valid driver's license and or public transport driving permit.

38.5.1.1.2.1 A copy of a valid driver's licence for each person employed as a driver is available.

Assessment type: Document - **Risk rating:** Essential measure

Each person employed as a driver must be in possession of an appropriate licence in compliance with National Road Traffic Act regulations. Copies of valid driver's licence must be available. Score 1 if valid driver's licence is available and score 0 if not.

Aspects	Score	Comment
1. Driver 1		
2. Driver 2		
3. Driver 3		

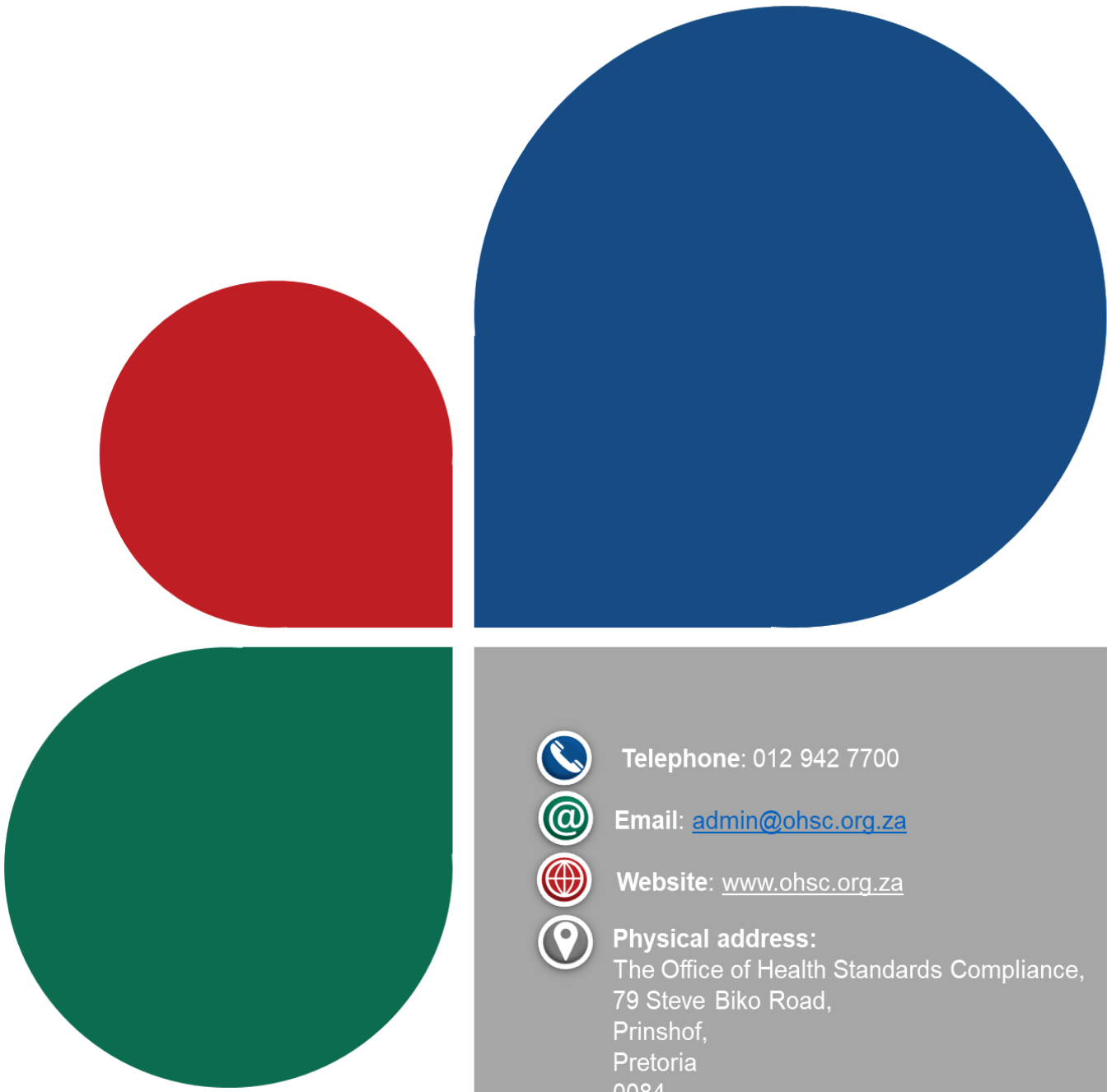
38.5.1.1.2.2 A copy of a professional driver's permit is available for each person employed as a driver.

Assessment type: Document - **Risk rating:** Essential measure

As required in Chapter 4 of the National Road Traffic Act No 93 of 1996 section 32 copies of valid professional driver's permits must be available (where applicable). Score 1 if valid professional drivers permit is available and score 0 if not. Not applicable: Where drivers are not expected to have a professional driver's permit.

Score	Comment

Aspects	Score	Comment
1. Driver 1		
2. Driver 2		
3. Driver 3		



Telephone: 012 942 7700



Email: admin@ohsc.org.za



Website: www.ohsc.org.za



Physical address:

The Office of Health Standards Compliance,
79 Steve Biko Road,
Prinshof,
Pretoria
0084



Postal Address:

Private Bag X21
Arcadia
0007



ISBN:

978-0-620-90157-4